



HBBS Counselling

Ardleigh Green Family Centre, 165 Ardleigh Green Road, Hornchurch, Essex RM11 2LF

01277 283190/01708 476912

Email: enquiries@hbbscounselling.org

Registered Charity No. 1198645 since 1989

Gift Aid Declaration Form

Title

First Name Last Name

Home Address

.....

Postcode

Make your donation to The Havering and Brentwood Counselling Service worth 25% more at no extra cost to you. For every pound you donate we can claim back 25p from HM Revenue & Customs.

☐

PLEASE TICK. Yes, I am a UK Taxpayer and I would like HBBS to reclaim the tax I have paid on all my donations over the past 4 years and any further donations I may make.

I understand that if I pay less Income Tax and/or Capital Gains tax than the amount of Gift Aid claimed on all of my donations in that tax year it is my responsibility to pay any difference.

Please notify the charity if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue & Customs to adjust your tax code.

Please sign and date this form and return to HBBS, Ardleigh Green Family Centre, 165 Ardleigh Green Road, Hornchurch, Essex RM11 2LF

Signature Date

Thank You